

7/7/2010

A RESOLUTION ESTABLISHING FEES AND RATES  
EFFECTIVE JANUARY 1, 2010

BE IT RESOLVED, By the Board of City Commissioners of the City of Devils Lake,  
North Dakota, that the following fees and rates be established:

DEVILS LAKE MUNICIPAL CODE  
**CHAPTER 1**

Real Estate Sales Fee, Compensation, or Commission 6%

**CHAPTER 2**

**Municipal Judge:**

Domestic Violence Cases 25.00

**Cemetery:**

Grave Space 150.00  
Opening and Closing 200.00  
Winter Opening and Closing 300.00

Cremation (Interment) 125.00  
Cremains Disinterment and Re-burial 200.00  
Cremains Disinterment and Leave Cemetery 200.00  
Cremains - Winter Opening and Closing 225.00  
All cremains in an urn vault for burial

Resident Infant Space & Opening & Closing (Babyland) 125.00  
Nonresident Infant Space & Opening & Closing (Babyland) 175.00  
Nonresident Maintenance Fee 250.00  
Storage Fee, anyone not buried in Devils Lake Cemetery 50.00  
plus \$1.00 per day of storage, up to \$100.00 maximum charge

Disinterment and Re-burial 400.00  
Disinterment and Leave Cemetery 200.00

**Extra Charges:**

Saturday Burial 50.00  
plus regular grave work charges  
Holiday and Sunday Burial 100.00  
plus regular grave work charges

**CHAPTER 3.08**

Sales Tax - Breakdown is as follows:	7%
a. 5.0% - State sales tax	
b. 1.0% - debt reduction for sewage treatment, property tax relief, infrastructure improvements, economic development and debt reserve	
c. 0.5% - water treatment system, water source, storm sewer, infrastructure improvements, economic development, library and other public facilities	
d. 0.5% - infrastructure improvements	

**CHAPTER 3.09**

Lodging Tax - Hotel, Motel or Tourist Court and Restaurants	3%
Restaurant/Lodging Tax - City's Visitor's Promotion Fund	1%

**CHAPTER 5**

**General renewal penalty:** Any license not renewed by the 30th of June of each year shall incur a penalty of five dollars (\$5.00) per day after June 30th, such penalty not to exceed one hundred dollars (\$100.00).

Commercial Carnival, Circus or Other Type Show - per day	50.00
Hawkers, Peddlers, Solicitors, Runners & Transient Merchants - For 90 consecutive days, must have state permits	500.00
Going Out of Business License	No Fee
Liquor License, On and Off Sale - per year	2,250.00
Specialty License - per year	425.00
Extension of Premise – per day	
No alcohol outdoors	No fee
- <b>penalty</b> if not submitted 30 days prior to event	100.00
Alcohol outdoors	75.00
- <b>penalty</b> if not submitted 30 days prior to event	100.00
Special Permit, Liquor - per day	75.00
- <b>penalty</b> if not submitted 30 days prior to event	100.00
Sunday Special Event, Liquor - per event	25.00
- <b>penalty</b> if not submitted 30 days prior to event	100.00
Sunday Opening - Liquor & Beer/Wine - per year	75.00
Transfer of Liquor License (prior to public hearing to transfer)	100.00
Taxi: For the first cab - per year	25.00
For each additional cab - per year	10.00
Driver Permit - per year	10.00
Driver Permit Renewal - per year	10.00
Pawnbroker License - per year	50.00
Site Authorization Permits, per year (July 1st through June 30th)	100.00

**CHAPTER 6**

**Cat and Dog License:**

Dog, spayed or neutered	2.00
Dog, not spayed or neutered	5.00
Cat, 3 year license	4.00
Duplicate dog or cat license	1.00

**Impounded animal redemption rates (applied across a 12 month period)**

First redemption	15.00
Second redemption	30.00
Third redemption	35.00
Daily charge for impounded animal	15.00

Impound rates will begin accumulation on the second and subsequent days that the animal is impounded.

**CHAPTER 8**

**Sanitation Rates:**

**Residential & Commercial (Can Service):**

Base \$12.00 (per month)

Volume Charge (per month) (weekly pickup; 32 gallon maximum can size):

- 1 can \$ 5.50
- 2 cans \$11.50
- 3 cans \$18.50
- 4 cans \$28.50
- 5 cans \$38.50
- Additional cans \$10.00 each

**Residential Specially Marked City Bag Charges:**

- 30 gallon bag \$ 2.00 each (available at Wally's, Wal-Mart, K-Mart & Leever's)
- 15 gallon bag \$ 1.00 each (available only at City Office)

ANY GARBAGE ABOVE THE RIM OF THE GARBAGE CAN OR ALONG SIDE OF THE GARBAGE CAN MUST BE IN SPECIALLY MARKED CITY BAGS; OTHERWISE, IT WILL NOT BE PICKED UP.

**Special Garbage Pickup - Upon request**

\$12.00 base + volume charge of \$7.50 per cubic yard + equipment charges + 4% landfill closure fee - One cubic yard minimum charge

**Vacation Credits (greater than 1 month):**

If the water meter is not removed, customer will be credited with all garbage charges except the base charge and the 4% landfill closure for all months no water is used. User shall notify the City Office of the date leaving and the date returning.

7/7/2010

If all services are discontinued (water meter removed) no services will be billed, but when the water meter is re-installed, customer will be charged \$35.00.

**Commercial Dumpster Charges (per month)**

{based on (\$7.00=1 Yard)\*4.3 weeks per month\*dumps per week }

DUMPS/WK	SIZE OF DUMPSTERS						
	1 Yard	1.5 Yard	2 Yard	3 Yard	4 Yard	6 Yard	6 Yd Compacted
1	\$30.10	\$45.15	\$60.20	\$90.30	\$120.40	\$180.60	\$361.20
2	\$65.20	\$95.30	\$125.40	\$185.60	\$245.80	\$366.20	\$727.40
3	\$100.30	\$145.45	\$190.60	\$280.90	\$371.20	\$551.80	\$1,093.60
4	\$135.40	\$195.60	\$255.80	\$376.20	\$496.60	\$737.40	\$1,459.80
5	\$170.50	\$245.75	\$321.00	\$471.50	\$622.00	\$923.00	\$1,826.00
6	\$205.60	\$295.90	\$386.20	\$566.80	\$747.40	\$1,108.60	\$2,192.20

\*Compacted rate is 2 times the uncompacted rates

**Dumpster Rental:**

1 yard, per month	5.00
1 1/2 yard, per month	7.50
3 yard, per month	15.00
6 yard, per month	30.00
6 yard compactor, per month (Customer pays all set-up charges.)	125.00

**Purchase of Dumpster – Cost to City for purchase of size needed**

**Construction Roll-Off Rates:**

21 Yard Roll-Off per dump	168.00
30 Yard Roll-Off per dump	240.00
40 Yard Roll-Off per dump	320.00
55 Yard Roll-Off per dump	440.00
Landfill Closure Charge - per dump plus rental	4%

**Construction Roll-Off Rental – (Based on a per month charge; may be prorated)** 100.00

**Dumpster Locks and Rods (per set)** 22.00

**Cardboard – per yard** 4.00

**INERT LANDFILL RATES:**

Cost per cubic yard of inert waste	5.00
Based on dimensions - Minimum charge of one (1) cubic yard	
Compactor Truck per cubic yard	10.00
Car Tires –each	1.50
Truck Tires –each	5.00
Tractor Tires – each	10.00
White Goods –each	5.00

Any Appliance with Freon extra charge	5.00
Contaminated Earth – shall be charged at 3 times the above rates	
Chemical Barrels - shall be charged at 3 times the above rates (must be punctured and triple rinsed)	

**Non-City residents will be charged two (2) times the regular rates at the Transfer Station or the Inert Landfill or the Recycling Center.**

**RECYCLING CENTER RATES:**

Inert Waste:	
Cost per cubic yard of inert waste	7.50
Based on dimensions - Minimum charge of one (1) cubic yard	
Compactor Truck per cubic yard	14.00
Car Tires – each	2.00
Truck Tires – each	6.00
Tractor Tires – each	12.00
White Goods – each	7.50
Any appliance with freon extra charge	5.00
Leaves and Grass clippings - No charge for City residents	
Leaves and Grass Clippings - Non-residents per cubic yard	8.00
Trees, Tree Trimmings, and Shrubs - No charge for City residents	
Trees, Tree Trimmings, and Shrubs - Non-residents per cubic yard	8.00

**Non-City residents will be charged two (2) times the regular rates at the Transfer Station or the Inert Landfill or the Recycling Center.**

RAMSEY COUNTY RESIDENTS CAN ONLY USE THE RECYCLING CENTER, CANNOT DUMP LEAVES OR GRASS CLIPPINGS AND CANNOT USE THE LANDFILL ON FREE DUMP DAYS (SATURDAYS). THEY CAN ONLY USE LANDFILL WHERE THEY PAY (2) TIMES THE RATE.

**Municipal Solid Waste Fees: (Brought to Transfer Station)**

All units per cubic yard - Uncompacted based on dimensions	11.00
All units per cubic yard - Compacted based on dimensions	27.50

**Landfill Closure Fees:**

4% of total sanitation charges

**Fireworks**

Stand in City Limits - per stand	25.00
----------------------------------	-------

**CHAPTER 9**

Shooting Range or Gallery per year	10.00
Loudspeaker for Advertising per day	2.00

**CHAPTER 10**

Parade Permit	No fee
<b>Bicycle License:</b>	
Original issuance	2.00
Duplicate issuance	2.00

**CHAPTER 12**

Sidewalk Permit Required	No Fee
Street Opening Permit Fee	150.00
Street repair shall be charged by the SF, based on the annual city bid + 25%	
Boulevard Openings	25.00
Boulevard Openings (Saturdays, Sundays and Holidays)	50.00
<b>Asphalt Alley Permits:</b>	
1/2 Block Alley (Minimum)	500.00
Full Block Alley	750.00
Driveway	33.00

Property owners to be responsible for future settlement repairs on boulevard openings

**CHAPTER 13**

Private Sewer System Permit	50.00
Sewer Permit and Inspection Fee 13.12.410	35.00
Sewer Permit and Industrial Wastes - user producing industrial wastes	50.00
Mobile Home Court – Failure to Notify – Fine - \$200.00 per day in excess of seven (7) calendar days allowed in ordinance	
Failure to properly cap/seal sewer service in mobile home court or recreational vehicle park – per occurrence	100.00

**Industrial WW Surcharge Rate:** Additional user charges of 0.10 cents per 100 cubic feet for each 25 mg/1 or fraction thereof over 200 mg/1 of BOD5 and 0.10 cents per 100 cubic feet for each 25 mg/1 thereof over 250 mg/1 of TSS

<b>Sewer Rates:</b>	
Resident and Non-resident: per 100 cubic feet	1.40
with a minimum charge of	7.00

7/7/2010

Rate from May 1st through October 31st (Sprinkling) per 100 cubic feet up to average usage of non-sprinkling months 1.40

Rural system, no minimum, per 100 cubic feet .60

**Water Service Rates:**

- Monthly Water Source Replacement Fee (WSR) 10.00
- Monthly Curb Stop Replacement (CSR) 1.00
- Monthly Water Service Fee (on utility bill printed on one line):
  - Meters up to 1 inch \$0.00 + WSR Fee + CSR Fees
  - Meters 1 inch up to 4 inch \$2.50 + WSR Fee + CSR Fees
  - Meters 4 inch and larger \$5.00 + WSR Fee + CSR Fees

**Water Volume Rates:**

Rate Per 100 Cu. Ft. 1.95  
Rate Per 1,000 Gallons 2.60  
Cu. Ft. (Cu.Ft. \* 7.48)

**Utility Billings:**

New Customer Account Charge 15.00  
Change Responsible Party 7.50  
Shut-Off Charge 25.00  
Collection Charge in lieu of shutoff 15.00  
Meter Installation 35.00  
Meter Accuracy Testing - deposit 50.00  
Returned only if meter is more than 5% off true flow.  
Hydrant Hook-up Charge - per month plus \$1.00 per day rental plus water usage 25.00  
Past Due Charge - per month on the unpaid balance over 26 days 1%

In the case of non-payment of a utility bill, or any portion thereof, by a user who is renting the property, the property owner shall be responsible for payment of the account in full before service will be resumed.

**Tapping and/or Connection Fee:**

Sewer 45.00  
Water 45.00

Note: Where a property has not paid for sewer or water mains, an additional charge will be made representing the current proportional value of the mains in place.

**CHAPTER 15**

Gas Piping Permit 15.00  
Each Appliance 5.00

**CHAPTER 16**

Subdivision Rates Number of Lots - Fee	
2 to 25	50.00
26 to 50 plus .50 each lot	50.00
51 to 100 plus .40 each lot	60.00
101 to 200 plus .30 each lot	90.00
200/over plus .20 each lot	120.00

**CHAPTER 17**

**Building Permit Fee:** The fee for work on one or two family dwellings and customarily accessory structures shall be .3% of the cost of construction with a 5.00 minimum.

The fee for work on all other structures shall be \$10.00 minimum, .5% of the cost of construction to, and including \$100,000 and .1% of the cost of construction in excess of \$100,000.

Occupancy Permit Fee	25.00
Variance Fee	50.00
Conditional Use Fee	50.00
Zoning Change Fee	50.00
Parking Variance, per parking space in the downtown district	No Fee
Coffee Kiosk Permit Fee – per month	25.00
Prepare Petition for Move-In Structure	20.00
Fill Ponding Area Permit Fee	50.00

<u>Temporary Use Fees:</u>	<u>Class</u>	<u>Maximum Permit Time Period</u>	
Season Tents and Trailers	A	10 days	50.00/time
Seasonal Sales	A	30 days	50.00/time
Storage Containers	A	1 Year	50.00/yr
Temporary Office Trailers	B	3 Months	25.00/mo
Temporary Leasing	B	8 Months	25.00/mo
Greenhouses	C	4 Months	50.00/mo
Plants and Produce Stands	C	4 Months	50.00/mo

**OTHER INSPECTIONS AND FEES**

**Plan Review Fees:** Commercial projects with construction cost over \$50,000 will be charged a plan review fee. Such fee shall be fifty (50) percent of the customary building permit fee for the estimated cost of the improvements.

**Investigative Fee:** Work commencing before permit issuance may be charged an investigation fee equal to and in addition to the amount of the permit fee required by this section.

7/7/2010

Out-of-Town Inspections during business hours - per hour	35.00
Out-of-Town Inspections during business hours - per mile	.50
Out-of-Town Inspections during business hours - per diem	Actual
Inspections outside of normal business hours (Minimum Charge - two hours)	\$55.00 per hour*
Reinspection Fees	\$55.00 per hour*
Inspections for which no fee is specifically indicated (Minimum Charge - 1/2 hour)	\$55.00 per hour*
Additional plan review required by changes, additions or revision to plans (Minimum Charge - 1/2 hour)	\$55.00 per hour*
For use of outside consultants for plan checking and inspections, or both	Actual Cost**

\* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\* Actual costs include administrative and overhead cost.

### MISCELLANEOUS CHARGES

Raffle or Bingo Permit, per event 20.00

#### **Fire:**

Day and Foster Care, each inspection for licensing 15.00  
Inspections for Insurance Purposes 25.00

#### **Police:**

**Photographs / Video Recordings:** Photos/video recordings may be ordered at a cost of:

Videotape Recordings	10.00 each
DVD Video Recordings	10.00 each
Color Photographs	Cost of reprint
Black & White Photos	Cost of reprint
Polaroids (scanned)	1.00 per page (plain paper)
4 x 6 Digital Photographs	1.00 per page (plain paper)
8 x 10 Digital Photographs	1.00 per page (plain paper)
CD / DVD of Digital Images	5.00 each

#### **Finger Printing**

Per individual 10.00

#### **Document Copies** (excludes photographs)

Investigative Reports (up to 10 pages)	2.50
Additional pages per printed side	.25
Crash Reports (except narrative and diagram) (includes non-reportable)	2.00
Crash Reports / with officer's opinion/diagram	7.00

**False System Alarms (Police or Fire in aggregate)**

Four or more calls in one quarter of a calendar year, per call 25.00

**Police Fees for Special Functions**

**Officer(s) Rate of Pay**

It shall be the policy of the Police Department to provide police services for special events at a rate that shall be \$30.00 per hour, per officer, or the actual cost, whichever is the lesser. Actual cost shall be determined as the overtime rate (hourly rate times 1.5) of the officer(s) working the event, plus payroll costs of 7.65%. Costs greater than \$30.00 per hour, per officer shall be the assumed responsibility of the Police Department.

**NOTE:** At the discretion of the Chief of Police or designee, Special Function Officer and/or Police Vehicle Rates may be waived. Any waiver of fees must be made as a written request to the Chief of Police stating the reason for the request of such waiver. Waived fees will be the assumed responsibility of the Police Department.

**Equipment: Per Call Charge:**

WMD Hazardous Material - DECON Trailer and Team – 10 Members 2,500 per day  
 Plus replacement of all supplies used at actual cost plus \$35.00 per hour for each Team Member

**Equipment: Per Hour Charge**

Mileage per unit, per mile	2.00
Certified Operators per unit, per operator	35.00
#206 Heavy Rescue	300.00-600.00
#201 Pumper	400.00
#202 New Pumper	450.00
#203 Command Vehicle Charge	75.00
#204 101' Aerial plus two men	600.00
Forestry 42' Bucket	200.00
#205 Pickup with operator	35.00
#207 Crash Truck – New Truck	375.00
Weasel Tracked Vehicle	125.00

**Equipment: Per Hour Charge**

Mileage per unit, per mile	2.00
Operator, regular time, per hour	25.00
Operator, overtime, per hour	37.50
Motor Grader	100.00

7/7/2010

Pickup Truck	25.00
Sander	70.00
Street Sweeper	70.00
Front End Loader	80.00
Front End Loader with Snow Blower	125.00
Skidsteer	75.00
Tandem Truck	65.00
Asphalt Packer	35.00
Asphalt Hot Box plus material	75.00
Single Axle Truck	60.00
Single Axle Truck with snow plows	100.00
Salt and Sand Mixture, per yard	60.00
Snow Hauling Truck Rental, per cubic yard	2.00
High Pressure Jetter Machine with operator	180.00 plus mileage
Steamer with operator	180.00 plus mileage
Vactor truck with operator	300.00 plus mileage
Dozer/Loader with operator	125.00
Aquatic Conveyor	25.00
Biomass Trailer, Tractor and operator	150.00 plus mileage
Aquatic Harvester, Wet, with operator	125.00
Mosquito Sprayer, Pickup and operator plus chemical	75.00

**Equipment: Per Hour Charge**

15' Rotary Mower with Tractor and operator	75.00
9' Sickle Mower with Tractor and operator	35.00
3500 Watt Portable Generator	25.00
65 HP Tractor, diesel	50.00
Air Compressor	50.00
6" Pump	20.00
3" Pump	15.00
Broom Sweeper	15.00
Sod Cutter	25.00
925 JD Mower	35.00
332 JD Tractor	30.00
Push Mower	10.00
Chop Saw, Stihl	12.00
950 John Deere - with front bucket	42.00
Hand tiller	15.00
Backhoe	150.00
Hand Sprayer	5.00
Back Pack Sprayer	5.00
John Deere Sprayer	7.50
Weed Eaters	5.00
Chainsaw	5.00
Air Blower (3 HP) Gas Engine	10.00

7/7/2010

Trailer Single Axle 8 x 8	18.00
4 Wheel Drive ATV with Sprayer and Operator plus chemical	30.00
Paint Striper plus materials	25.00
Gator Pumps – includes fuel tanks and one length of hose	10.00

**Equipment: Per Day Charges**

6" Pump	120.00
3" Pump	90.00
16" Cristifulli Pump	100.00
Air Blower (3 HP) Gas Engine	60.00
Chop Saw, Stihl	75.00
Type I Barricade	.85
Type II Barricade	1.00
Type III Barricade	2.50
Traffic Cones- each	.25
4 x 4 traffic safety signs	1.25

**Note - Any nuisance work will be billed by the City at two (2) times the above rates.**

**Note - Any obstructions caused by snow removal will be billed by the City at two (2) times the above rates with a minimum of one (1) hour charge.**

**Monthly City-wide Street Lighting Service:**

Single Family Residence	1.50
Multifamily Residential and Apartment Dwellings	1.50
plus for each dwelling unit	1.50
Trailer Courts	1.50
plus for each dwelling unit	1.50
Business, Commercial and Industrial, per business	2.50
Utility Service Locations, per location	10.00
Inspections other than normal business hours, per hour	25.00
Out-of-Town - During business hours, per hour, plus mileage and per diem	15.00

**Mosquito Control:**

Per account per month	1.50
-----------------------	------

**Deposit for Vacating Streets or Alleys:**

Advertising	50.00
Filing and Administration	50.00

**Copy Charges: (same if paper furnished or not)**

8 1/2 x 11 per single side	.25
8 1/2 x 11 per double side	.50

7/7/2010

Bound Report	3.50
8 1/2 x 14	.75
11 x 17	1.00
18 x 24	3.00
24 x 36	4.00
30 x 42	5.75
Mylar - 24 x 36	10.00
Roll - per lineal foot	2.00
Cost per hour for assembly and dis-assembly of bound plans (5.00 Minimum)	15.00
<b>Fax Charges:</b>	
Use of Machine	3.00
Per Page	1.00
<b>Disk Charges:</b>	
City Map on disk (with signed release)	50.00
<b>Plotter Charges: (Rate is double for color or photo prints.)</b>	
8 1/2 x 11	2.00
11 x 17	4.00
18 x 24	8.00
24 x 36	12.00
30 x 42	15.00
17" roll/per foot	4.00
36" roll/per foot	6.00
42" roll/per foot	8.00
<b>Map Development Charge - per hour</b>	50.00
Excavation Application Fee - per application	50.00
<b>Excavation Permit Fees:</b>	
More than 1 acre to and including 2 acres	500.00
More than 2 acres to and including 3 acres	600.00
More than 3 acres to and including 4 acres	700.00
More than 4 acres to and including 5 acres	800.00
More than 5 acres to and including 10 acres	1,200.00
In addition, land in excess of 10 acres (per acre)	30.00